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Bluntisham Parish Council
Minutes of the Hall Management Committee (HMC)
Monday 21st August 2017 at 8.00 pm at Bluntisham Village Hall

Present: Mr Roly Searle, Mrs Kathy Searle, Mr Mark Berg, Mr Martin Crowhurst, Mr Roger Steel, Mr Gary James, Mrs Cynthia Curtis, Mrs Tracey Davidson (Clerk)

	Open Forum – No members of the public in attendance.	Action
13	Declaration of Interest for items on the Agenda – None	
14	Apologies for absence – Mrs Joan Gutteridge	
15	Minutes of the meeting dated 12th June 2017 to be approved and signed – Mr Roly Searle signed the minutes. (<i>Proposed Mr Mark Berg, seconded Mrs Cynthia Curtis. All agreed.</i>)	
16	Matters arising from previous minutes – None.	
17	Village Hall Defib – the clerk had been approached by the Blasters with a view to purchasing a defib for the village hall. Further research confirms to purchase a unit through the ambulance service is more practical and the cost for the defib and lockable cabinet is £1139.00. The community first responder has confirmed he will maintain the defib and can provide training, if required. It was agreed to apply for funding via the community chest at HDC and to ask for donations from all hall users including the doctors. Fundraising events will pay for the balance. (<i>Proposed Mr Mark Berg, seconded Mrs Cynthia Curtis. All agreed.</i>)	Clerk
18	Waste & Water supplier – ESPO the clerk advised that as the HMC have agreed to a 2 year supply with Cambridge Water Business they would not be eligible to join this scheme until June 2019.	
19	Holiday Cover – October – the clerk advised due to the BaCStage cancellation in October this week would require covering as both the clerk and caretaker are on leave. The clerk will draw up a rota to cover the dates and activities.	Clerk
20	Fund raising events 2017 <ul style="list-style-type: none"> • 90s Quiz – the clerk advised that 6 tables had been sold, 14 still remain. All to promote. 21st October DISCO after quiz. • Pop up restaurant – next one booked for Wednesday 20th September. No advertising as yet but Frank will do early September. Clerk is happy to do the bar on the night. • Puzzle night – 23rd September to date only 1 table is sold. It was agreed that a minimum of 10 tables are needed in order to go ahead. Clerk is to ask school to advertise in their weekly newsletter. • RAF Band – clerk advised no availability in 2018. It was agreed to book a date for October 2019. • Craft Fair – clerk advised email had been sent to all previous stall holders and 6 tables sold so far. 18th November. Mr Gary James agreed to be FC. • Other suggestions – Mr Martin Crowhurst suggested a horse race evening. Research shows a cost of £275 is charged for running the whole evening, however, profits from the bar, etc could generate a substantial income. Further details to be shared. A casino night is more expensive. • Mr Gary James suggested a ukulele evening. The clerk is to share availability for February 2018 for Mr Gary James to investigate further. 	All Clerk Clerk Clerk Clerk Martin Crowhurst Gary James
21	Village Hall Maintenance <ul style="list-style-type: none"> • New tables – clerk advised that as no funds in maintenance budget no new research had been done until funds from events was raised. All agreed. • Door Stops – Mrs Kathy Searle suggested fitting kick down door stops to all doors, 	

	clerk advised the cost would be approx £70 excluding fitting and stressed the lack of funds in the maintenance budget. It was agreed not to pursue further as current door wedges work ok and are a similar size to the kick down stops. The clerk is to try and get someone willing to fit the new door closure to the changing room door.	
22	<p>Finance</p> <ul style="list-style-type: none"> • FY 2017/18 – review bookings v cost of year – the clerk shared the updated figures which are on track with ad-hoc hall hire on the slight increase. Several enquiries have been made over the past month for full day’s hire. • Budget update – the clerk advised the hall maintenance budget had been spent and only urgent maintenance would be carried out for the remainder of the year. More fundraising to generate income to cover the tables, etc is needed. • BaCStage hire – it was agreed to offer the Saturday night rate to BaCStage as a one off £150 all inclusive. (<i>Proposed Mr Gary James, seconded Mr Mark Berg. All agreed.</i>) 	Clerk
23	<p>Any other matters for consideration – Mrs Cynthia Curtis asked for all outstanding application forms for the Bluntisham 100 club to be returned asap as would like to start the first draw from October. 50 numbers had been sold to date and need at least 70 before the first draw can take place.</p>	All
24	<p>Date of next meeting –Monday 2nd October 8pm. Mr Martin Crowhurst advised he would be away.</p>	

Meeting closed at 9.00pm